

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library November 25, 2024

The November 2024 Regular Meeting of the Norwayne Local Board of Education was held on Monday, November 25, 2024 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp and Winston Wyckoff, III. Angie Smith was absent.

CALL TO ORDER – President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

FFA Officers

The Officers of FFA presented a slideshow highlighting their experiences at this year's National Convention.

Monthly Reports to the Board & Public

Principal Doug Zimmerly Norwayne High School

2024-83 Wyckoff moved and Gasser seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 6:17 pm.

VOTE: Yes: Rupp, Wyckoff, Ingold, Gasser.

2024-84 Gasser moved and Rupp seconded the motion to reconvene the open session at 7:15 pm.

VOTE: Yes: Wyckoff, Ingold, Gasser, Rupp.

2024-85 Wyckoff moved and Rupp seconded the motion to adopt the November 25, 2024 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff.

2024-86 Wyckoff moved and Gasser seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Nicole Peters

- A. Approve the minutes of the October 28, 2024 Regular Board Meeting.
- B. Approve the October 31, 2024 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,578,243.58	Expenses: \$ 1,379,898.07
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- C. Accept the following donations:

Forrest Swain & Family	\$400	NHS Boys Basketball Program
Earl & Pat Rupp	\$400	NHS Boys Basketball Program
The Romich Foundation	\$2,000	NHS Prom & Miscellaneous Programs
Frank Watkins	\$1,000	NHS Boys Basketball Program
Larry & Marianne Blough	\$400	NHS Boys Basketball Program
MAD Rentals	\$500	NHS Boys Basketball Program
Hess Brothers Trucking	\$1,600	NHS Boys Basketball Program
Creston Moose Lodge	\$796	NHS Wrestling Program
Skelly's Tire & Auto Service	\$28	NHS Wrestling Program
The Romich Foundation	\$200	NHS Wrestling Program
Mas Inc.	\$100	NHS Robotics Class
Quality Door	\$300	NHS Robotics Class
Maibach Tree Services LLC	\$300	NHS Robotics Class
Schaeffler Transmission LLC	\$2,000	NHS Robotics Class
- D. Approve payment for 2024 Fall Sports Season Game Workers:

NHS Girls Soccer			
Robotics Class	Ticket Takers, 2 games		\$100
NHS FFA	Ticket Takes, 5 games		\$250
NHS Boys Soccer			
Robotics Class	Ticket Takers, 6 games		\$300
NHS Volleyball			
Robotics Class	Ticket Takers, 9 games		\$450
Scott Norman	Line Judge, 9 games		\$135
NHS Football			
NHS Girls Basketball	Ticket Takers, 7 games		\$1,050
NHS Boys Basketball	Trash Removal, 5 games		\$500
William Vance	Chain Crew, 7 games		\$175
Brian West	Media/Pressbox Game, 2 games		\$200
Aaron Howell	Announcer, 7 games		\$350
Lisa Piatt	Scoreboard Operator, 7 games		\$210
Jeff Arnold	Play Clock Operator, 7 games		\$210
Todd Leach	Play Clock Operator, 7 games		\$175

OHSAA Boys Soccer 10/16/24		
Brianne McHugh	Athletic Trainer	\$60
OHSAA Girls Soccer Semi-Finals 10/17/24		
Brianne McHugh	Athletic Trainer	\$60
OHSAA Girls Soccer Districts 10/22/24		
Brianne McHugh	Athletic Trainer	\$60
OHSAA Boys Soccer Semi-Finals 10/23/24		
Brianne McHugh	Athletic Trainer	\$60

- E. Approve the Resolution declaring it necessary to renew the existing 2.0-mill Permanent Improvement Tax Levy.

The Board of Education of Norwayne Local School District, Ohio, met on November 25, 2024, commencing at 6:00 p.m. in the Norwayne High School Library, 350 South Main Street, Creston, Ohio, with the following members present:

Doug Ingold _____ Yes _____

Angie Smith _____ *Absent* _____

Kirk Gasser _____ Yes _____

Earl Rupp _____ Yes _____

Winston Wyckoff, III _____ Yes _____

The notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Winston Wyckoff, III moved the adoption of the following Resolution:

RESOLUTION NO. 2024-86

A RESOLUTION DECLARING IT NECESSARY TO RENEW AN EXISTING 2.0-MILL TAX LEVY FOR THE PURPOSE OF GENERAL PERMANENT IMPROVEMENTS AND REQUESTING THE WAYNE COUNTY AUDITOR TO MAKE CERTAIN CERTIFICATIONS, PURSUANT TO SECTIONS 5705.03 AND 5705.21 OF THE REVISED CODE.

WHEREAS, on November 5, 2019, the voters of this School District renewed the levy of a tax outside the ten-mill limitation for the purpose of “renovation and repair of school buildings, improvement of school sites, purchase of new equipment and replacement of obsolete equipment”, at a rate not to exceed 2.0 mills for a period of five years; and

WHEREAS, the authority to levy that 2.0-mill tax expires with the levy on the 2024 tax list and duplicate for collection in calendar year 2025; and

WHEREAS, pursuant to Section 5705.21(C) of the Revised Code, if this Board imposes a levy for the purpose specified in Section 5705.19(F) of the Revised Code, this Board, by resolution, may propose to renew that existing levy for the purpose of “general permanent improvements”; and

WHEREAS, this Board finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the School District and that, in accordance with Section 5705.21 of the Revised Code, it is necessary to renew the existing 2.0-mill tax in excess of that limitation for the purpose of “general permanent improvements”, for a period of five years; and

WHEREAS, in accordance with Section 5705.03(B) of the Revised Code, in order to submit the question of a tax levy pursuant to Section 5705.21 of the Revised Code, this Board must certify to the Wayne County Auditor (“County Auditor”) a resolution requesting that the County Auditor make certain certifications as described in Section 5705.03(B)(2) of the Revised Code; and

WHEREAS, in accordance with Section 5705.03(B)(1) of the Revised Code, the resolution of this Board as described immediately above must state all of the following, as applicable to the levy: (a) the proposed rate of the tax, expressed in mills for each one dollar of taxable value, or the dollar amount of revenue to be generated by the proposed levy; (b) the purpose of the tax; (c) whether the tax is an additional levy, a renewal or a replacement of an existing tax, a renewal or replacement of an existing tax with an increase or a decrease, a reduction or decrease of an existing tax, or extension of an existing tax to additional territory; (d) the Section of the Revised Code authorizing the submission of the question of the tax; (e) the term of years of the tax or that it is for a continuing period of time; (f) that the tax is to be levied upon the entire territory of the School District; (g) the date of the election at which the question of the tax shall appear on the ballot; (h) that the ballot measure shall be submitted to the entire territory of the School District; (i) the tax year in which the tax will first be levied and the calendar year in which it will be first collected; and (j) each county in which the School District has territory; and

WHEREAS, in accordance with Section 5705.03(B)(2) of the Revised Code, upon receipt of a certified copy of a resolution of this Board as described above, the County Auditor is to certify each of the following, as applicable to the levy: (a) the total current tax valuation of the School District; (b) the number of mills for each one dollar of taxable value that is required to generate a specified amount of revenue; (c) either of the following, calculated using the tax list for the current year, and if this is not determined, the estimated amount submitted by the County Auditor to the County Budget Commission: (i) if the levy is to renew, renew and increase, renew and decrease, reduce or decrease, or extend to additional territory an existing levy that is subject to reduction under Section 319.301 of the Revised Code, the levy’s estimated effective rate, calculated using the rate described in Section 5705.03(B)(2)(b) or (d) of the Revised Code, expressed in dollars, rounded to the nearest dollar, for each one hundred thousand dollars of the County Auditor’s appraised value, or (ii) for all other levies, the levy’s rate, described in Section 5705.03(B)(2)(b) or (d) of the Revised Code, expressed in dollars, rounded to the nearest dollar, for each one hundred thousand dollars of the County Auditor’s appraised value; (d) the dollar amount of revenue, rounded to the nearest dollar, that would be generated by a specified number of mills for each one dollar of taxable value; and (e) an estimate of the levy’s annual collections, rounded to the nearest one thousand dollars, which shall be calculated assuming that the amount of the tax list of the School District remains throughout the life of the levy the same as the amount of the tax list for the current year, and if this is not determined, the estimated amount submitted by the County Auditor to the County Budget Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Norwayne Local School District, Counties of Wayne and Medina, Ohio, that:

Section 1. As used in this Resolution and in accordance with Section 5705.03(B)(1)(a) of the Revised Code, “mills” refers to mills for each one dollar of taxable value.

Section 2. This Board finds, determines and declares that (i) the amount of taxes that may be raised within the ten-mill limitation by levies on the current tax list will be insufficient to provide an adequate amount for the necessary requirements of the School District, (ii) it is necessary to renew the School District's existing 2.0-mill ad valorem property tax outside of the ten-mill limitation, formerly for the purpose of "renovation and repair of school buildings, improvement of school sites, purchase of new equipment and replacement of obsolete equipment", but now determined to be for the purpose of "general permanent improvements", (iii) as authorized by Sections 5705.03 and 5705.21 of the Revised Code, it intends to submit the question of that renewal tax levy to the electors of the entire territory of the School District at an election on May 6, 2025, and (iii) the School District has territory only in Wayne and Medina Counties. If approved, that tax will be levied upon the entire territory of the School District for a period of five years, commencing in tax year 2025, for first collection in calendar year 2026.

Section 3. This Board requests the Wayne County Auditor to certify to it the certifications set forth in Section 5705.03(B)(2), as applicable to the proposed renewal levy.

Section 4. The Treasurer of this Board is authorized and directed to deliver, or caused to be delivered, promptly to the Wayne County Auditor a certified copy of this resolution.

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

Kirk Gasser seconded the motion.

Upon roll call on the adoption of the foregoing Resolution, the vote was as follows:

Doug Ingold _____ Yes _____

Angie Smith Absent _____


Kirk Gasser _____ Yes _____

Earl Rupp _____ Yes _____

TREASURER'S CERTIFICATION

The foregoing is a true and correct excerpt from the minutes of the rescheduled regular meeting held on November 25, 2024, of the Board of Education of the Norwayne Local School District, Ohio, showing the adoption of the resolution hereinabove set forth. The date and location of such meeting having been established at the organizational meeting of the Board, but the time having changed. Written notice of the time and place of the meeting was served personally upon, or actually received by, each Board member at least two days in advance of such meeting; and notice of the time, place and purpose(s) of that meeting, was, at least twenty-four (24) hours in advance of the time of such meeting, given to and received by all news media that had heretofore requested notification of such meetings pursuant to Section 121.22 of the Revised Code and the procedures established by the Board for that purpose.

Dated: November 25, 2024



Treasurer, Board of Education
Norwayne Local School District, Ohio

- F. Approve closing the Romich Habitat Savings Account with Main Street Bank and utilizing the remaining funds toward the completed summer project.
- G. Approve the Payment-In-Lieu-Of Transportation contracts for FY25:
- | | | |
|----------------------|-----------------|---------------------------------|
| Matthew & Jamie Saal | Aiva Prebynski | Central Christian School |
| Elizabeth Gass | Evelyn, Lillian | Montessori School of
Wooster |
- H. Approve bid purchase of one bus from Cardinal Bus Sales.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff.

2024-87 Rupp moved and Wyckoff seconded the motion to accept the committee reports and approve the recommendations.

PRESIDENT'S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
1. Congratulations to the Norwayne Drama Department for their excellent performance of the Fall One Act Plays.
 2. Congratulations to the Fall Sports Teams who recently finished very successful seasons and to the WCAL Champions - Coach Indorf and the NHS Football Team. Coach Wingate and the Boys Cross Country Team for winning the WCAL Meet. Best Wishes to the Winter Sports Teams as they begin their seasons.
 3. Congratulations to the following students for being selected to the 2024 Tri-County Honors Choir: Elizabeth Ferguson, Devan Kazar, Isabelle Mazzaresse, Tarren Norman and Lacey Tanner.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 2. Permanent Improvement (P.I.) items for the Board's Approval:
 - a. None at this time
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
1. Norwayne Local Schools will be closed December 23 – January 3 for Christmas Break. School will resume on Monday, January 6, 2025.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
1. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.

Under conditions of hazardous weather or roads, school may be cancelled or delayed for the day. Information will be broadcast on Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions (fog, ice, etc.) indicate that

a delay will permit school to open bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned for any updates.

D. Policy Committee – Chairperson, Kirk Gasser

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policy on second reading/adoption:

BHD Board Member Compensation and Expenses

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. The Five Year Forecast has been submitted to the Ohio Department of Education.

F. Superintendent’s Report – Kevin Leatherman

1. November 1st enrollment by building:

Elementary School	539
Middle School	304
High School	385
Career Center	<u>33</u>

Total 1261

G. Other Board Matters

1. WSCC Board Representative’s (Zach Bolinger) report on the Career Center Board events and/or meeting(s).
2. Board Member’s report on OSBA Capital Conference.

VOTE: Yes: Gasser, Rupp, Wyckoff, Ingold.

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2024-88 Gasser moved and Rupp seconded the motion to approve the superintendent’s agenda:

A. Personnel Matters –

Supplemental Staff - pending proper certification and licensure

Basketball

Rodney Beckett – NMS Girls BB – Assistant Coach
Jason Zimmerly – NMS Boys BB – Volunteer Coach

Band

Lance Larrison – Stipend for Assisting with the NHS Band

Drama

Lance Larrison - NHS Spring Musical Director; NHS Assistant for Spring Musical
Leanne Ratica – Vocal Director for NHS Spring Musical
Beth Smith – NHS Spring Musical Director; NHS Assistant for Spring Musical

Substitute – pending proper licensure

Max Boruvka – Non-Bachelor Degree Substitute Teacher

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

Employee	Conference	Date	Reg. Fee
Lisa Eichelberger	OAPHERD	12/5/24	\$185
Allison McDonald	OMEA Conf	2/6 & 2/7/25	\$175
Kristen Quallich	Games that Work	3/18/25	\$60

- C. Approve Principal Dave Dreher's request for the 6th grade students to attend outdoor education at Heartland on September 29 – October 1, 2025.
- D. Resolution authorizing the execution of a land donation agreement.

The Board of Education of Norwayne Local School District, Ohio, met on November 25, 2024, commencing at 6:00 p.m. in the Norwayne High School Library, 350 South Main Street, Creston, Ohio, with the following members present:

Doug Ingold yes
 Angie Smith Absent
 Kirk Gasser yes
 Earl Rupp yes
 Winston Wyckoff, III yes

The notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Kirk Gasser moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING THE EXECUTION OF A LAND DONATION AGREEMENT FOR THE DONATION TO THE BOARD OF REAL PROPERTY FROM CYNTHIA ACKER.

WHEREAS, Cynthia Acker ("Donor") has agreed to donate to this Board certain real property located in Wayne County, Ohio and identified in the records of the Wayne County Auditor as Parcel No. 09-00115.000 ("Property"); and

WHEREAS, this Board intends to accept the donation of the Property from the Donor in accordance with the conditions set forth in the Land Donation Agreement currently on file with the Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Norwayne Local School District, Counties of Wayne and Medina, Ohio, that:

Section 1. Acceptance of Donation. This Board hereby finds that the terms and conditions of the Land Donation Agreement will not remove any portion of the public schools from the control of this Board, and the Board thereby accepts the donation by the Donor of the Property pursuant to Section 3313.36 of the Ohio Revised Code provided that the Superintendent has determined that the obligations and conditions for acceptance of the donation as set forth in the Land Donation Agreement are materially complied with unless waived by the Superintendent.

Section 2. Approval of Land Donation Agreement. The Superintendent is authorized and directed, in the name, for and on behalf of the Board to execute the Land Donation Agreement in substantially the form currently on file with the Board. The Land Donation Agreement is approved with such changes that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law. The approval of any changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by the Superintendent.

Section 3. Approval and Execution of Related Documents. The President or Vice-President, Treasurer and Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate for the matters contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any other actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Earl Rupp seconded the motion.

Upon roll call on the adoption of the foregoing Resolution, the vote was as follows:

Doug Ingold yes

Angie Smith N/A

Kirk Gasser yes

Earl Rupp yes

Winston Wyckoff, III yes

TREASURER'S CERTIFICATION

The foregoing is a true and correct excerpt from the minutes of the rescheduled regular meeting held on November 25, 2024, of the Board of Education of the Norwayne Local School District, Ohio, showing the adoption of the resolution hereinabove set forth. The date and location of such meeting having been established at the organizational meeting of the Board, but the time having changed. Written notice of the time and place of the meeting was served personally upon, or actually received by, each Board member at least two days in advance of such meeting; and notice of the time, place and purpose(s) of that meeting, was, at least twenty-four (24) hours in advance of the time of such meeting, given to and received by all news media that had heretofore requested notification of such meetings pursuant to Section 121.22 of the Revised Code and the procedures established by the Board for that purpose.

Dated: November 25, 2024

Nicole A. Peters
Treasurer, Board of Education
Norwayne Local School District, Ohio

VOTE: Yes: Rupp, Wyckoff, Ingold, Gasser.

ADJOURNMENT

The December Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening December 16, 2024; Business Meeting 6:00 p.m.; Hearing of the Public 6:00 p.m.

2024-89 Wyckoff moved and Gasser seconded the motion to adjourn the meeting at 7:52 PM.

VOTE: Yes: Wyckoff, Ingold, Gasser, Rupp.

Board President

Treasurer
